

MUNICIPAL LEGISLATION ON THE SURVEYS AND OPINION STUDIES REGISTER

Article 1. Creation of the Register

The Surveys and Opinion Studies Register of Barcelona City Council, which is attached to the Department of Studies and Assessment of the Municipal IT Institute, which in turn is attached to the as yet undetermined Presidency of the Plenary Committee, shall be created.

Article 2. Coordinating the studies

1. Those departments of Barcelona City Council and the autonomous organisations and municipal companies that depend on it that are planning to carry out surveys and opinion studies must inform the Department of Studies and Assessment of the Municipal IT Institute beforehand and state the purpose and the period during which the corresponding tasks will be carried out. The Department of Studies will assign an entry number in the Register of that announcement for the purposes of identifying the forthcoming survey or opinion study.

2. In order to avoid the same study being carried out by different departments, the Department of Studies and Assessment will check to see whether studies similar to the proposed survey project are already recorded in the Register. Once it has been verified that there are no duplicities, the Department of Studies and Assessment will inform the organisation promoting the study.

Article 3. Characteristics and operation of the Register

1. The Register of Surveys and Opinion Studies of Barcelona City Council and the autonomous organisations and municipal companies that depend on that Council is a public database that contains a description of all the surveys and opinion studies produced by the City Council.

2. The organisations promoting the study shall inform the Department of Studies and Assessment about the completion of the study and bring the necessary data so it can be recorded in the register within a 15 day period following the completion of the survey or study that was commissioned.

The organisation promoting the study must provide information on:

the title and purpose of the study, the promoting organisation, technical specifications, a questionnaire, the successful company awarded the contract, and the contracting conditions and a quote for said contract.

3. The results of the study and the databases that contain them shall be available for a maximum period of three months following the completion of the field work on those surveys or studies with no more than 800 respondents, and for six months for those cases where there are more than 800 respondents.

Article 4. *Consulting the Register*

1. The Register can be publicly, openly and immediately consulted and it will be available to everyone on the internet. It can be openly accessed for free from any library of the Barcelona Library Consortium network.

2. Anyone wishing to see the results after the aforementioned period will have to do so through the promoting organisation. The organisation shall make the data available within 10 days following the request. The organisation is the trustee and responsible for the study it has promoted.

Article 5. *Plan of Sociological Studies*

1. Like all other municipal surveys and studies, those studies that form part of the Plan of Sociological Studies will be available in the City Council's survey Register and can be consulted in the same manner.

2. In addition to public consultation of the Register, the current regulations regarding the communication of the results as established in the Plan of Sociological Studies are still in force. Through this Plan the results of the studies that form a part thereof are issued to the municipal groups and the media.

3. Only studies that form part of the Plan of Sociological Studies may include questions regarding what people will vote and their valuation of the political leaders and parties. Between 1999 and 2003 these studies have been:

- Study on municipal services
- Barometer of municipal current affairs
- Survey on the quality of the city
- Studies on the attitudes and opinions of the citizens of Barcelona towards their city

- Survey on social values

4. During election periods and in the municipal elections it will not be possible to commission surveys or opinion studies, with the exception of those that are carried out under normal circumstances and with a pre-established time period and those which must be done for reasons of urgency for which proof is required. In this case the municipal groups shall be informed that the survey or opinion study is being carried out within a 48-hour period.

Additional provision. A process for approving or choosing, prior to contracting the companies that will carry out work in the field, shall be established, in compliance with the Revised Text of the Law on Contracts of Public Administrations and other applicable rules.

This text, which is the same one that was approved on 19 September 2003 during the Municipal Plenary and made public in the Official Provincial Bulletin (BOP) on 9 October 2003, includes spelling corrections that in no way whatsoever amend the content of the text published in the BOP.