



REGISTRATION FORM

Barcelona Llibres Co-edition Awards

You must submit the form and documentation to <https://seuelectronica.ajuntament.barcelona.cat/ca/registre-electronic>

1. DETAILS LEGAL PERSON APPLYING

Name of the company or entity:			Tax ID number (NIF):
Address (street, number, floor, door):			
Postcode:	Town/city:	Province:	State:
Landline number:	Mobile number:	Email:	Web:
Project contact person:			
Mobile number project contact person:		Email project contact person:	

2. FACT SHEET OF THE WORK

Project name / Title of the work:			
Subtitle:			
Author(s): Author 1: Author 2: Author 3:			
Language: ☐ Catalan ☐ Spanish ☐ English		☐ In one volume ☐ In separate volumes	
Collection: ☐ Arts in the city ☐ Barcelona Architecture and Urban Planning ☐ Barcelona Alphabet Book ☐ Barcelona City and Neighbourhoods ☐ Barcelona Ecology ☐ Barcelona Literary ☐ Barcelona Memory in Comic Strips ☐ Barcelona Present and Future ☐ Secret Library ☐ Carnet de Voyage ☐ Behind the Scenes ☐ People of Barcelona ☐ Not in the catalogue collections <i>(In the event that a proposal is submitted that falls outside of these collections and the panel considers it suitable for approval, a reasoned argument justifying this exception must be provided.)</i>			
Type of edition: ☐ Hard copy ☐ Digital	Approximate number of pages:	Approximate number of photographs:	Approximate number of illustrations:
Sizes / Format (base x height):	Type of cover (hard cover, paperback, with flaps):	Binding system (stitched, PUR adhesive, Swiss):	
Distribution system to book shops (state if it is own or with which distributor):			
Project end date: <i>(Maximum length of the project: 24 months following signing of the co-edition agreement.)</i>			

3. BACKGROUND AND JUSTIFICATION OF THE WORK

--

4. DESCRIPTION OF THE BOOK'S CONTENTS

5. LINK THE BOOK'S SUBJECT MATTER HAS WITH THE CITY OR ITS CITIZENS

6. ORIGINALITY OF THE BOOK

7. CAREER TRAJECTORY OF THE AUTHOR, TRANSLATOR, PHOTOGRAPHER, ILLUSTRATOR

8. TRAJECTORY OF THE PUBLISHER OR ENTITY

9. EXECUTION STAGES AND CALENDAR

List the stages and schedule of the activities required for producing the work.

ACTIVITY PLANNED	MONTH 1	MONTH 2	MONTH 3	MONTH 4	MONTH 5	MONTH 6	MONTH 7	MONTH 8	MONTH 9	MONTH 10	MONTH 11	MONTH 12	MONTH 13	MONTH 14	MONTH 15	MONTH 16	MONTH 17	MONTH 18	MONTH 19	MONTH 20	MONTH 21	MONTH 22	MONTH 23	MONTH 24

10. DETAILED BUDGET BROKEN DOWN BY EXPENDITURE ITEMS WITH VAT AND TOTAL

ITEMS	AMOUNT EXC. VAT	VAT	AMOUNT INC. VAT
Authorship: texts and copyright			
Photography: commission, purchase and copyright			
Illustration: commission, purchase and copyright			
Documentation			
Correction			
Translation			
Edited by			
Image scanning and retouching			
Design and layout			
Paper and printing			
Dissemination/promotion			
Distribution			
Other			
TOTAL ENVISAGED EXPENDITURE			

11. DECLARATION OF COMPLIANCE

The person acting for and on behalf of the entity **DECLARES**:

- That **all the data in this application and in the documents accompanying it** are true.
- That **the entity complies with and accepts all the general regulations in force governing subsidies** awarded by the City Council.
- That **the entity is not barred from obtaining subsidies, in accordance with** Article 13 of the General Subsidies Act 38/2003, of 17 November.
- That **the entity is up to date with justifying all the subsidies received from Barcelona City Council and other municipal bodies and is not covered by any of the cases for reimbursement** provided for under Article 37 of General Subsidies Act 38/2003, of 17 November.
- That in the event of having received other subsidies for the same project as this subsidy application is for, the total income does not exceed the total cost of the project.
- That **the entity is fully up to date with its tax and social security obligations**
Submission of the application means Barcelona City Council is authorised to obtain proof of the entity's compliance with its Spanish Tax Authority (AEAT) and Social Security General Treasury (TGSS) obligations by means of digital certificates. (Should the applicant wish not to consent to Barcelona City Council having access to the aforementioned digital certificates, they will have to submit the corresponding certificates.)
That it is NOT obliged to (*mark the corresponding option with an X*):
☐ the Spanish Tax Authority (AEAT)
☐ the Social Security General Treasury (TGSS)
 That it IS obliged to declare and is up to date with its obligations with (*mark the corresponding option with an X*):
☐ the Spanish Tax Authority (AEAT)
☐ the Social Security General Treasury (TGSS)
- That the applicant has designated a bank account as a creditor of Barcelona City Council and that the said account is still open.
In order to designate an account, it is necessary to notify the City Council at:
<https://seuelectronica.ajuntament.barcelona.cat/oficinavirtual/ca/tramit/20200001426>

- **That the VAT regime**, for the purposes of the eligible expenditure and justification (*mark the corresponding option with an X*):
 - ☐ The natural or legal person does **NOT have an activity subject to VAT** and, therefore, is not in a position to recover the said tax.
 - ☐ The natural or legal person has an activity subject to VAT and, if necessary, at the time of presenting the justification of the subsidy granted, will make a declaration on the VAT rate applicable to the year in which the subsidised project is carried out.

In accordance with the personal data protection regulations in force, we inform you that your data will be included in the 0298 processing, which is applied to procedures relating to awards, competitions and promotions. You will find further information in this information file. Responsible: Ajuntament de Barcelona, pl. Sant Jaume, 1, 08002 Barcelona. Purpose: Administration of awards, competitions and promotions promoted or sponsored by the City Council (these may involve financial contributions from third parties). Rights: You may exercise your rights of access, rectification, deletion, opposition, portability and limitation of your data by means of this form.

- ☐ I have been informed of the data protection policy and I give my consent to process my personal data for the purpose described. Remember you can withdraw your consent at any time.

In witness whereof, I hereby sign this declaration, in Barcelona, on, 20.....

Digital signature of the entity's legal representative

PLEASE NOTE

The following must be submitted as annexes (PDF, maximum file weight 5 MB):

- Table of Contents (if there is one).
- Sample chapter (if there is one).
- Sample of photos and/or illustrations(if applicable).

And all the administrative documents:

- National ID document (DNI) of the representative.
- Tax ID number (NIF) of the applicant.
- Articles of association of the applicant legal entity.
- Powers of representation granted to the legal representative of the applicant legal entity.