

COLLECTION LOAN POLICY

The Museu de la Música aims to make its collections visible outside the institution and foster a deeper knowledge and enjoyment about musical heritage. Collection loans for temporary exhibitions, research or dissemination are crucial to achieve that goal.

In order to guarantee a good collection management and achieve a balance between the duty of preserving the objects and the citizens' right to know and enjoy them, the Museu de la Música (MM) loan policy will be based on the following guidelines:

- **Applicants.** Loans will be authorised only to institutions and organizations, public or private, for exhibition, research or dissemination purposes only. The borrowing institution must be an ICOM member and assume its deontological code.
- **Availability.** We will evaluate if the object is in display or in storage, its importance for the museum narrative, other commitments or obligations, and its cataloguing status.
- **Conservation conditions.** Conservation state will be assessed to determine if the object is in good condition for movements, exhibition and manipulation.
- **Importance of the exhibition project and role of the object.** Exhibitions where the MM participates or co-organises will be top priority, followed by exhibitions on musical themes and museums with related collections. The MM will evaluate how the objects are presented in the exhibition discourse and contents.
- **Exhibition values and meanings.** The MM will not lend objects for projects incompatible with the ethical principles and the museum mission.
- **Borrowing institution development and experience.** The MM will evaluate all conservation, safety, security and climate conditions based on the borrower's facility report, as well as the borrower previous developments in similar projects and the solvency and capacity of the external companies hired for the project. Packing, customs, insurance and transport are assumed by the borrower.
- **Application deadlines.** Written applications must be sent by mail to the MM Director at least 3 months before the exhibition opening (6 months if the exhibition takes place outside Spain). Applications must include an exhibition outline and a list of objects requested.
- **Loan length.** The minimum length for a loan is 2 months and the maximum 18 months, including touring.
- **Number of objects.** The maximum number for the same exhibition is 10 objects. The MM will consider bigger groups if they are a related, internally consistent group and the exhibition contents justify the inclusion of the whole group.

The Museu de la Música reserves the right to deny a loan for value, conservation or priority reasons as well as museological or organisational.

The loan will be formalized between the MM and the borrowing institution the procedures established by Institut de Cultura de Barcelona.

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