**APPENDIX 1 – APPLICATION FORM**

**Registration classification code:**

**GRANTS AND SUBSIDIES FROM BARCELONA CITY COUNCIL, THROUGH ICUB, FOR RESEARCH AND INNOVATION PROJECTS UNDER THE BARCELONA SCIENCE PLAN FOR 2019**

1. **INFORMATION FROM THE LEADING ENTITY, APPLICANT 1**

**1. Data from the leading entity, which the coordinator belongs to:**

|  |  |
| --- | --- |
| Name of the entity: |   |
|  |
| Registration number in the Regional Government’s Associations’ Register (Justice Dept. ), where applicable: |   |
|  |
| NIF (Tax ID): |   |
|  |
| **Business address**:  |   |
|  |
| Town/city: |   | Postcode  |   |
|  |
| Mobile or landline telephone No.: |   | Email address: |   |
|  |
| **Tax address**  |   |
|  |
| Town/city:  |   | Postcode  |   |

Type of entity:

[ ] State university, private university, research institute

[ ] Public research body

[ ] R&D centre with own legal personality

[ ] Non-profit public or private health entity or institution

[ ] Non-profit public or private entity

[ ] Associated enterprise or business organisation with at least 50 workers and with innovation as its priority goal

[ ] Other organisations contributing to the scientific dissemination or outreach, or carrying out support work for scientific transfer

**2. Data from the project coordinator (linked to the leading applicant):**

|  |  |
| --- | --- |
| Name and Surname(s): |   |
|  |
| NIF (Tax ID): |   |
|  |
| Address (street, number, floor and door): |   | Postcode |   |
|  |
| Neighbourhood: |   | District:  |   |
|  |
| Town/city: |   | Province: |   |
|  |  |
| Mobile or landline telephone No.: |   | Email address:  |   |
|  |
| Website: |   |

**3. Basic data from the project:**

Title:

**4. Organisations making up the group** (each organisation will have to produce a duly signed non-leading-entity declaration of compliance document)

|  |  |
| --- | --- |
| **NIF (Tax ID) of Entity** | **Name of Entity** |
|  |  |
|  |  |
|  |  |
|  |  |

**5. Thematic area it is presented to:**

 [ ]  Ageing and quality of life

 [ ]  Mobility and environmental respect and protection

**6. Declaration of compliance from the entity’s legal representative:**

|  |  |
| --- | --- |
| Name and Surname(s): |   |
|  |
| NIF (Tax ID): |   | Position they hold in the entity: |   |

The signatory hereby **DECLARES**:

* That they hold the position of president whose duties include submitting this application and signing administrative collaboration agreements. In the absence of the president, the person acting in their name and on their behalf shall exercise the powers or authorisation granted to them, under which they may present this application.
* That it shall collaborate with the other applicant entities, in the framework of an agreement between the parties (Appendix 3). Changes shall not be accepted in the entity-group composition.
* That it undertakes, in any case, to produce supporting documents under the method and within the deadline required for these purposes by Barcelona City Council.
* That all the data that appear in this application and in the accompanying documents are true.
* That **it complies with and accepts the current general regulations in force governing the grants and subsidies** awarded by the City Council and all the requirements set out in the terms and conditions and the call for applying for and awarding these grants and subsidies.
* That the **applicant entity does not fall under any of the circumstances prohibiting the receipt of grants and subsidies** under Article 13 of the General Grants and Subsidies Act 38/2003, of 17 November.
* That it complies with Act 19/2014, of 29 December, on transparency, access to public information and good governance under the terms and conditions that apply to it.
* That it shall communicate to Barcelona City Council in the form and time determined, under Act 19/2014, of 29 December, on transparency, access to public information and good governance, information relating to payments from their management or administrative bodies, for the purposes of publishing them.
* That **it is up to date with justifying all the grants and subsidies received from Barcelona City Council/ICUB/IBE/IMPD/IMEB/IMSS and other municipal entities and that it does not fall into any of the circumstances for reimbursement** provided for under Article 37 of the General Grants and Subsidies Act 38/2003, of 17 November.
* That where the applicant entity has 50 or more workers, it shall have to comply with the obligation set out under Article 42(1) of Royal Legislative Decree 1/2013, of 29 November, approving the Consolidated Text of the General Act on rights of people with a disability and their social inclusion or Royal Decree 364/2005, of 8 April, regulating exceptional alternative compliance of the reserve quota for workers with a disability, under the provisions established in Article 92(5) of the Consolidated Text of the Catalan Public Finances Act.
* That it has never been subject to final administrative penalties or final judgments against it for having carried out discriminatory practices on the grounds of sex or gender and under Act 17/2015, of 21 July, on effective equality between men and women.
* That it complies with Framework Act 3/2007, of 22 March, for effective equality between men and women.
* That it is up to date in its compliance with its Spanish Tax Authority (AEAT), Social Security and Municipal Tax Authority obligations meaning that it is either up to date with its payments and contributions or under no obligation to declare.

Presentation of the application shall authorise Barcelona City Council to obtain proof of the applicant’s being up to date with its Spanish Tax Authority (AEAT), Social Security General Treasury (TGSS) and Municipal Tax Authority obligations through online certificates, and to verify its identity and automatically check the data provided with the Directorate-General of Police (DGP).

Applicant entities that do not give their consent to Barcelona City Council's accessing the above-mentioned online certificates shall have to tick the following box, [ ]  **beneficiary entities shall have to present the corresponding certificates within a period of 10 working days as from the date of notification of the provisional decision of the award**.

* That where **the applicant entity’s administrative documents (**Tax ID, registered Articles of Association, Tax ID of the person signing this statement) **and/or documents providing proof of compliance with this declaration** does not come into possession of Barcelona City Council or its municipal entities, **the application for the grant or subsidy must have them available and present them in the event of being awarded the grant or subsidy** within a period of 10 working days as from the date of publication of the provisional award.
* That **the applicant leading entity’s original certified document of bank details has already been presented to Barcelona City Council/ICUB**; should that not be the case or should those data have been amended, the document must be appended to this application.
* That, where no challenges are presented to the provisional decision for the award or refusal, **it shall accept the grant or subsidy that it is awarded.**
* That it uses the email address of the project's coordinator stated in this application document for all electronic communications.
* Likewise, **submission of the application implies the applicant entity’s registration with the Citizen Associations General File**. Under data protection regulations, personal data will be incorporated into a file belonging to Barcelona City Council, managed by the Department of Associationism and Citizen Initiative, Department of Community Action Services. You are entitled, among other things, to access, rectify and delete your data. You can find further information on data protection and processing at [www.bcn.cat/ajuntament/protecciodades](http://www.bcn.cat/ajuntament/protecciodades).
* That it assigns the project's copying and public communication rights non-exclusively to Barcelona City Council. The above-mentioned rights may be exercised by Barcelona City Council throughout the world, for the maximum term provided for under the regulations on intellectual and industrial property and for the purposes of any form of exploitation, including their use by electronic, online, remote media, face-to-face channels or means of any other type. The entity guarantees that the project presented does not incorporate contents involving third-party intellectual property rights or personal data. In any case, Barcelona City Council shall be fully indemnified against any possible third-party claims.
* That it shall be the leading entity of the group of organisations presenting this application.
* That the coordinator alone is entering a single project in response to the call for applications.
* That where it is an enterprise, it has no more than 50 workers and innovation is one of its priority goals.

Under the provisions set out in General Grants and Subsidies Act 38/2003, of 17 November, any incorrectness or falseness in this Declaration of Compliance may be grounds for the exclusion of the entity making the application, as well as grounds for the revocation and/or refund of the grant or subsidy, where awarded, without prejudice to the possibility of the corresponding penalties being imposed and liabilities held to account where incurred as a consequence of any incorrectness or falseness in the Declaration.

Incorrect, false or omitted essential data in this Declaration of Compliance or any breach of the requirements set out under the current legislation in force for obtaining the grant or subsidy shall lead to a refund of the grant or subsidy, without prejudice to any penal, tortious or administrative liabilities that may be held to account.

**Information on personal data protection**

We hereby inform you, under data-protection regulations, that the personal data provided in this application will be processed by Barcelona City Council (ICUB) – as legally justified for the performance of a task carried out in the public interest – for the purposes of managing grants and subsidies (0334\_grants and subsidies processing).Except where legally required, your personal details will not be given to third parties. You have the right, among other things, to access, amend or delete your data. You can find further information on data protection and processing at [www.bcn.cat/ajuntament/protecciodades](http://info.barcelonacultura.cat/v4/public/estadisticas/enlace/?id=3&id_c=ajb_bac&id_envio=881&id_contacto=96704&key2=d8c75ee1c588f99bb7474221a88f6441)

We hereby inform you, under the provisions of Act 34/2002 of 11 July on Information Society Services, that by completing the email and mobile phone fields you are authorising us to use these media for the purposes of communicating to you issues relating to your application.

**And in witness thereof, I hereby sign this Declaration.**

Barcelona,

Entity's stamp Signature of the person authorised to sign here.

**B. NON-LEADING ENTITY – APPLICANT 2 DECLARATION OF COMPLIANCE**

**1. Entity details**

|  |  |
| --- | --- |
| Name of the entity: |   |
|  |
| Registration number in the Regional Government’s Associations’ Register (Justice Dept. ), where applicable: |   |
|  |
| NIF (Tax ID): |   |
|  |
| **Business address**:  |   |
|  |
| Town/city: |   | Postcode  |   |
|  |
| Mobile or landline telephone No.: |   | Email address: |   |
|  |
| **Tax address**  |   |
|  |
| Town/city:  |   | Postcode  |   |

Type of entity:

[ ] State university, private university, research institute

[ ] Public research body

[ ] R&D centre with own legal personality

[ ] Non-profit public or private health entity or institution

[ ] Non-profit public or private entity

[ ] Associated enterprise or business organisation with at least 50 workers and with innovation as its priority goal

[ ] Other organisations contributing to scientific dissemination or outreach, or carrying out support work for scientific transfer

**2. Declaration of compliance from the entity’s legal representative:**

|  |  |
| --- | --- |
| Name and Surname(s): |   |
|  |
| NIF (Tax ID): |   | Position they hold in the entity: |   |

The signatory hereby **DECLARES**:

* That they hold of the position of president whose duties include submitting this application and signing administrative collaboration agreements. In the absence of the president, the person acting in their name and on their behalf shall exercise the powers or authorisation granted to them, under which they may present this application.
* That it shall collaborate with the other applicant entities, in the framework of an agreement between the parties (Appendix 3). Changes shall not be accepted in the entity-group composition.
* That it undertakes, under any of the circumstances, to produce supporting documents under the method and within the deadline required for these purposes by Barcelona City Council.
* That all the data that appear in this application and in the accompanying documents are true.
* That **it complies with and accepts the current general regulations in force governing the grants and subsidies** awarded by the City Council and all the requirements set out in the terms and conditions and the call for applying for and awarding these grants and subsidies.
* That the **applicant entity does not fall under any of the circumstances prohibiting the receipt of grants and subsidies** under Article 13 of the General Grants and Subsidies Act 38/2003, of 17 November.
* That it complies with Act 19/2014, of 29 December, on transparency, access to public information and good governance under the terms and conditions that apply to it.
* That it shall communicate to Barcelona City Council in the form and time determined, under Act 19/2014, of 29 December, on transparency, access to public information and good governance, information relating to payments from their management or administrative bodies, for the purposes of publishing them.
* That **it is up to date with justifying all the grants and subsidies received from Barcelona City Council/ICUB/IBE/IMPD/IMEB/IMSS and other municipal entities and that it does not fall into any of the circumstances for reimbursement** provided for under Article 37 of the General Grants and Subsidies Act 38/2003, of 17 November.
* That where the applicant entity has 50 or more workers, it shall have to comply with the obligation set out under Article 42(1) of Royal Legislative Decree 1/2013, of 29 November, approving the Consolidated Text of the General Act on rights of people with a disability and their social inclusion or Royal Decree 364/2005, of 8 April, regulating exceptional alternative compliance of the reserve quota for workers with a disability, under the provisions established in Article 92(5) of the Consolidated Text of the Catalan Public Finances Act.
* That it has never been subject to final administrative penalties or final judgments against it for having carried out discriminatory practices on the grounds of sex or gender and under Act 17/2015, of 21 July, on effective equality between men and women.
* That it complies with Framework Act 3/2007, of 22 March, for effective equality between men and women.
* That it is up to date in its compliance with its Spanish Tax Authority (AEAT), Social Security and Municipal Tax Authority obligations meaning that it is either up to date with its payments and contributions or under no obligation to declare.
* Presentation of the application shall authorise Barcelona City Council to obtain proof of the applicant’s being up to date with its Spanish Tax Authority (AEAT), Social Security General Treasury (TGSS) and Municipal Tax Authority obligations through online certificates, and to verify its identity and automatically check the data provided with the Directorate-General of Police (DGP).

Applicant entities that do not give their consent to Barcelona City Council's accessing the above-mentioned online certificates shall have to tick the following box, [ ]  **beneficiary entities shall have to present the corresponding certificates within a period of 10 working days as from the date of notification of the provisional decision of the award**.

* That where **the applicant entity’s administrative documents (**Tax ID, registered Articles of Association, Tax ID of the person signing this statement) **and/or documents providing proof of compliance with this declaration** does not come into possession of Barcelona City Council or its municipal entities, **the application for the grant or subsidy must have them available and present them in the event of being awarded the grant or subsidy** within a period of 10 working days as from the date of publication of the provisional award.
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* That, where no challenges are presented to the provisional decision for the award or refusal, **it shall accept the grant or subsidy that it is awarded.**
* That it uses the email address of the project's coordinator stated in this application document for all electronic communications.
* Likewise, **submission of the application implies the applicant entity’s registration with the Citizen Associations General File**. Under data protection regulations, personal data will be incorporated into a file belonging to Barcelona City Council, managed by the Department of Associationism and Citizen Initiative, Department of Community Action Services. You are entitled, among other things, to access, rectify and delete your data. You can find further information on data protection and processing at [www.bcn.cat/ajuntament/protecciodades](http://www.bcn.cat/ajuntament/protecciodades).

One copy for the Authority – One copy for the applicant

* That it assigns the project's copying and public communication rights non-exclusively to Barcelona City Council. The above-mentioned rights may be exercised by Barcelona City Council throughout the world, for the maximum term provided for under the regulations on intellectual and industrial property and for the purposes of any form of exploitation, including their use by electronic, online, remote media, face-to-face channels or means of any other type. The entity guarantees that the project presented does not incorporate contents involving third-party intellectual property rights or personal data. In any case, Barcelona City Council shall be fully indemnified against any possible third-party claims.
* That where it is an enterprise, it has no more than 50 workers and innovation is one of its priority goals.

Under the provisions set out in General Grants and Subsidies Act 38/2003, of 17 November, any incorrectness or falseness in this Declaration of Compliance may be grounds for the exclusion of the entity making the application, as well as grounds for the revocation and/or refund of the grant or subsidy, where awarded, without prejudice to the possibility of the corresponding penalties being imposed and liabilities held to account where incurred as a consequence of any incorrectness or falseness in the Declaration.

Incorrect, false or omitted essential data in this Declaration of Compliance or any breach of the requirements set out under the current legislation in force for obtaining the grant or subsidy shall lead to a refund of the grant or subsidy, without prejudice to any penal, tortious or administrative liabilities that may be held to account.

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**And in witness thereof, I hereby sign this Declaration.**

Barcelona,

Entity's stamp Signature of the person authorised to sign here.

**B. NON-LEADING ENTITY – APPLICANT 3 DECLARATION OF COMPLIANCE**

**1. Entity details**

|  |  |
| --- | --- |
| Name of the entity: |   |
|  |
| Registration number in the Regional Government’s Associations’ Register (Justice Dept. ), where applicable: |   |
|  |
| NIF (Tax ID): |   |
|  |
| **Business address**:  |   |
|  |
| Town/city: |   | Postcode  |   |
|  |
| Mobile or landline telephone No.: |   | Email address: |   |
|  |
| **Tax address**  |   |
|  |
| Town/city:  |   | Postcode  |   |

Type of entity:

[ ] State university, private university, research institute

[ ] Public research body

[ ] R&D centre with own legal personality

[ ] Non-profit public or private health entity or institution

[ ] Non-profit public or private entity

[ ] Associated enterprise or business organisation with at least 50 workers and with innovation as its priority goal

[ ] Other organisations contributing to scientific dissemination or outreach, or carrying out support work for scientific transfer

**2. Declaration of compliance from the entity’s legal representative:**

|  |  |
| --- | --- |
| Name and Surname(s): |   |
|  |
| NIF (Tax ID): |   | Position they hold in the entity: |   |

The signatory hereby **DECLARES**:

* That they hold the position of president whose duties include presenting this application and signing administrative collaboration agreements. In the absence of the president, the person acting in their name and on their behalf shall exercise the powers or authorisation granted to them, under which they may present this application.
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**And in witness thereof, I hereby sign this Declaration.**

Barcelona,

Entity's stamp Signature of the person authorised to sign here.