**APPENDIX 2 – PROJECT DESCRIPTION**

**Registration classification code:**

For the purposes of describing the project, the applicant (leader entity) must follow this guide. This document shall be considered the project’s scientific-technical report.

This document must be in English and extend to a maximum of 15 pages (a page shall be understood as each side of a sheet of paper). Single-spaced 11-point Times Roman font must be used. The Barcelona Institute of Culture shall not take account of plans from the project’s documents which exceed the stated length, as specified in the call's terms and conditions.

In drafting this document, account must be taken of the gender perspective and discriminatory or sexist language must not be used.

1. **LEADING ENTITY AND NON-LEADING ENTITIES**

|  |  |  |
| --- | --- | --- |
| **No.** | **Leading entity** | **Name of the project coordinator:** |
| **1.** |  |  |

|  |  |  |
| --- | --- | --- |
| **No.** | **Non-leading entity** | **Name of the representative** |
| **1.** |  |  |
| **2.** |  |  |
|  |  |  |

*\*Both the name of the entities and the name of the project coordinator and the representatives of the non-leading entities must be the same as the ones that appear in Appendix 1.*

**B. PROJECT SUMMARY**

A maximum of 300 words, written in Catalan or Spanish

**C. PROJECT GOALS AND RESEARCH QUESTIONS**

Describe the general and specific goals of the project, which must be clear, measurable, realistic and realisable within the framework of the project, having regard to its duration. The goals must be coherent with the project's expected results and impact.

**D. METHODOLOGY PLANNED.**

Explaining and detailing the methodology or methodologies that will be used in the research and, if necessary, the specific methods for achieving the goals described.

**E. RESULTS**

Explaining the results expected from the research as well as details of what they can contribute to Barcelona, not just for political decision-making but also for citizens and knowledge.

**F. TIMETABLE**

Defining the work plan, the time allocated to each part of this plan and the tasks allocated to each entity.

**G. JUSTIFICATION OF THE ADVANTAGES OF THE APPLICANTS’ COOPERATION**

Arguing why the collaboration between the entities is optimal for achieving the project's goals. Detailing the advantages of this collaboration for its implementation and generation of synergies. Explaining the complementarity of the participating entities and the added value for the project.

**H. DISSEMINATION INITIATIVES**

Detailing how the results obtained will be disseminated through scientific channels (planned academic articles, attending conferences, talks, seminars, etc.) A popular-science article must be included for delivery, at the latest, four months after the project completion.